

Cardiff Public Services Board
Friday 23rd June, 2.30 – 4.00 pm
Cardiff Bay Police Station
Conference Room 1



<u>Attendees</u>	
Board Members:	
Councillor Huw Thomas (Chair)	Leader, Cardiff Council
Paul Orders	Chief Executive, Cardiff Council
Sarah McGill	Director - Communities, Housing and Customer Services, Cardiff Council
Len Richards	Chief Executive, C&V UHB
Fiona Kinghorn	Deputy Director Public Health, C&V UHB
Huw Jakeway	Chief Fire Officer, South Wales Fire & Rescue Service
Nadia De Longhi	Operations Manager, Natural Resources Wales
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Alun Michael	Police and Crime Commissioner
Mark Brace	Assistant Police and Crime Commissioner
Belinda Davies	Chief Superintendent
Peter Greenhill	Head of Local Delivery Unit, Wales National Probation Service
Victoria Harris	Acting Head Cardiff and Vale of Glamorgan Local Delivery Unit
Apologies:	
Maria Battle (Vice Chair)	Chair, Cardiff & Vale University Health Board (C&V UHB)
Sharon Hopkins	Acting Chief Executive, C&V UHB
Gareth O'Shea	Executive Director Operations South Wales, NRW
Peter Vaughan	Chief Constable, South Wales Police
Anne Wei	Strategic Partnership and Planning Manager C&V UHB
Other attendees:	
Gareth Newell	Policy, Partnerships and Research Manager, Cardiff Council
Nathan Swain (Clerk)	Principal Policy & Partnerships Officer, Cardiff Council
Clive Bailey	Policy & Partnerships Officer, Cardiff Council
Sereen Kutubi	Policy & Partnerships Officer, Cardiff Council
Professor Adam Fletcher	Academic Director, NESTA/Yr Lab (Item 6)
Jess Hoare	Programme Manager, Y Lab (Item 6)

No.	Agenda Item	
1.	<p>Welcome and Introductions</p> <p>The Chair opened the meeting and noted apologies as above.</p>	
2.	<p>Public Services Board minutes and actions</p> <p>The minutes of the meeting held on 21 March 2017 were agreed.</p> <p>Executive Public Services Board minutes 7 June 2017</p> <p>FK noted need to amend wording within Item 9 - from Cardiff Council Improving Services Board to Cardiff Council Improving Children’s Services Board.</p> <p>AM raised the Rough Sleeper Strategy as an issue for consideration by the PSB. It was noted that the Rough Sleeper Strategy has been considered by the Executive PSB, but that the Action Plan could be brought to the PSB in future.</p> <p>AGREED to:</p> <ul style="list-style-type: none"> • Amend Item 9: Replace Cardiff Council Improving Services Board with Cardiff Council Improving Children’s Services Board. • Rough Sleepers Strategy action plan to be considered by PSB at a future meeting. 	<p>Secretariat</p> <p>Secretariat</p>
3.	<p>Terms of Reference</p> <p>AM highlighted that, having reviewed with his Legal Advisor, some wording within Terms of Reference may need amending (additional Acts require inclusion and reference to Police requires amendment). PO indicated he will assist with this.</p> <p>AGREED that:</p> <ul style="list-style-type: none"> • Sections 2.2 and 2.3 are amended to contain reference to the relevant Community Safety legislation. • The Terms of Reference to include the addition made at 2.4 relating to the Executive PSB being the city’s statutory Community Safety Partnership. • Reference to South Wales Police in 2.4 to be changed to Chief Constable of South Wales Police. • New wording be found in relation to ‘invited participants’ in line with the WCFG Act. • The Council and Police and Crime Commissioner’s Office would work together on the above amendments. <p>APPROVED the PSB’s terms of reference subject to the changes above.</p>	<p>Secretariat</p> <p>Secretariat</p> <p>Secretariat</p> <p>Secretariat</p> <p>Secretariat</p>

<p>4.</p>	<p>Inclusive Growth & City Inequality</p> <p>GN gave a presentation outlining deprivation and inequality across areas of Cardiff. The presentation also considered in more detail the Ely/Caerau area of Cardiff.</p> <p>A discussion followed on the role of the PSB in addressing these challenges, focussed particularly on the need for greater integration of public services at the locality level, whilst also acknowledging the importance of considering the influence of economic development, education and employment opportunities at the pan Cardiff level.</p> <p>AGREED to:</p> <ul style="list-style-type: none"> • Explore relationship with the DWP to address labour market issues • Explore how probation resources can be used to address wider family issues and can be accessed at a local level e.g. through Hubs. • Consider Ely/Caerau area for a project on a place based approach to services for children 	<p>Secretariat/Sarah McGill</p> <p>Peter Greenhill/Sarah McGill</p> <p>Secretariat</p>
<p>5.</p>	<p>Local Well-being Assessment & Local Well-being Plan</p> <p>GN explained that draft well-being objectives will be submitted to the commission for comment and advice. Work will now commence through the Policy Advisory Group on developing the plan based on these objectives.</p> <p>Discussion was held on the draft well-being objectives proposed by the PSB's Policy Advisory Group. The following amendments were noted and approved:</p> <ul style="list-style-type: none"> - BD highlighted need to include ACE with Objective 4. - AM suggested amended wording to Objective 3 to 'Safe, Confident and Empowered Communities'. - SHB requested that Locality working and Community Engagement be separated within Objective 3. - HT suggested changing Objective 7 to 'Integrating Our Public Services'. <p>AGREED to:</p> <ul style="list-style-type: none"> • Submit the draft Well-being Objectives to the Future Generations Commissioner's Office for advice; 	<p>Secretariat</p> <p>Policy Advisory</p>

	<ul style="list-style-type: none"> • Task the Policy Advisory Group to agree a structure for the well-being plan and develop the steps under each objective; and • Task the Policy Advisory Group with developing a series of indicators to measure progress against the agreed Well-being Objectives. 	Group Policy Advisory Group
6.	<p>Innovation Hub</p> <p>AF and JH outlined the approach to developing a pilot project, suggesting four potential priority areas (Air Pollution / Children’s Zones / Rough Sleeping / Social isolation among older people).</p> <p>Discussion was held on priority areas and, in light of previous item on Inequality and Deprivation, it was agreed that the first pilot project should focus on services for children and young people.</p> <p>HT requested that all Councillors be included when seeking suggestions within the chosen challenge area.</p> <p>AGREED to:</p> <ul style="list-style-type: none"> • Delegate responsibility to the Executive PSB to commence delivery of the Innovation pilot project. • Invite suggestions relating to a single priority area i.e. improving the life chances of children and young people, particularly in the most deprived areas. • Work with Y Lab to support staff consultation via email in July. 	Secretariat Y Lab/NESTA Secretariat/all
7.	<p>PSB Task Group - updates</p> <p>AGREED to delegate responsibility to the Executive PSB to progress the delivery of a Partnership Training Module.</p>	Secretariat
8.	<p>Horizon Scanning and Any Other Business</p> <p>HJ outlined work to review the number of high rise buildings in South Wales and the cladding used. No residences found to use the same as Grenfell Tower, London.</p> <p>AGREED that:</p> <ul style="list-style-type: none"> • SWFRS and Cardiff Council produce a consolidated fire safety assessment of housing stock. 	Huw Jakeway/ Sarah McGill

9.	Date of next meeting: To be arranged for late September 2017 (sign off consultation version of well-being plan)	
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