

<b><u>Attendees</u></b>	
<b>Board Members:</b>	
Councillor Huw Thomas <b>(Chair)</b>	Leader, Cardiff Council
Paul Orders	Chief Executive, CC
Sarah McGill	Corporate Director People and Communities, CC
Fiona Kinghorn	Executive Director of Public Health, C&V UHB
Charles Janczewski <b>(Vice Chair)</b>	Chair Cardiff & Vale University Health Board (C&V UHB)
Abigail Harris	Director of Planning, C&V UHB
Wendy Gunney	Temporary Chief Superintendent, SWP
Huw Jakeway	Chief Fire Officer, SWFRS
Hannah Williams	LDU Head, National Probation Service
Alun Michael	Police and Crime Commissioner South Wales
Mark Brace	Assistant Police and Crime Commissioner, SWP
Michael Evans	Head of Operations SW Central, Natural Resources Wales
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Jo Salway	Head of Cabinet Office, Welsh Government
<b>Apologies:</b>	
Gareth O'Shea	Executive Director of South Wales Operations, NRW
Len Richards	Chief Executive, C&V UHB
<b>Other attendees:</b>	
Samantha Clements	Wales Audit Office
Sian Sanders	Operational Manager Community Safety, Cohesion, Engagement, CC
Nathan Swain	Principal Policy & Partnerships Officer, CC
Clive Bailey	Policy & Partnerships Officer, CC
Anne Wei	Strategic Partnership and Planning Manager, C&V UHB
Suzanne Scarlett	Education Partnerships & Performance Manager, CC
Ruth Lock	Governor Services Manager, CC

No.	Agenda Item	
1 / 2	<p><b>Welcome, Introductions and Minutes</b></p> <p>The Chair opened the meeting and noted apologies as above. The Chair explained that a main focus of the meeting would be given to COVID-19 discussions following local lockdown coming into force on 27<sup>th</sup> September.</p> <p>The minutes from the previous meeting were approved and the Chair noted that all actions had been completed.</p>	
3.	<p><b>COVID-19 lockdown arrangements and implications</b></p> <p>Fiona Kinghorn provided an overview of the latest figures for Covid-19 in Cardiff, which are continuing to rise. It was noted that there has been a change in the age profile of those infected, with a significant rise in cases from a younger demographic.</p> <p>It was explained that the Incident Management Team currently meets every Tuesday and Thursday to review the situation, and a Senior Leadership Group comprising of Leaders and Chief Executives from Cardiff Council, Vale of Glamorgan Council and C&amp;VUHB meet every Wednesday.</p> <p>Paul Orders explained that the Community Safety and Safeguarding Partnership Group will temporarily be replaced by a weekly Covid-19 response operational group with part of the agenda dedicated to safeguarding once a month.</p> <p>Each organisation was given the opportunity to update on their response to the restrictions recently introduced . Key issues highlighted include:</p> <ul style="list-style-type: none"> <li>• Management of the city centre during enforced 10pm closure of licensed premises.</li> <li>• The number of breaches of COVID-19 regulations is rising, with student areas being a particular hotspot.</li> <li>• Third Sector organisations are placing focus on ensuring information from credible sources is disseminated in plain English.</li> <li>• An extension has been agreed for the use of the Dragon Heart Hospital and arrangements are in place to increase capacity in locations near existing health facilities.</li> <li>• C&amp;VUHB and Cardiff Council are focussing on keeping elderly individuals out of hospital where possible, and ensuring quick discharge once people can safely return home.</li> <li>• C&amp;VUHB and Cardiff Council has also working closely with residential homes on continuity planning</li> </ul>	

No.	Agenda Item	
	<p><b>Action</b></p> <ul style="list-style-type: none"> <li>Sheila Hendrickson-Brown to seek feedback from 3<sup>rd</sup> Sector Community on current messaging approaches and any additional requirements</li> </ul>	C3SC
4.	<p><b>High Rise Buildings</b></p> <p>Huw Jakeway provided the PSB with a confidential briefing on High Rise residential buildings in Cardiff.</p> <p><b>Action</b></p> <p>High Rise Building to be brought back as a future PSB item</p>	Secretariat
5.	<p><b>Community Safety Update</b></p> <p>Sian Sanders provided an updated from the Community Safety Leadership Board.</p> <p>Discussion was held on the need to simplify information flow in relation to community safety and safeguarding governance arrangements.</p> <p><b>Domestic Homicide Reviews</b></p> <p>Sian Sanders provided an overview of the process the DHRs have gone through to date.</p> <p>Due to issues with circulation of the DHR reports to PSB members the DHRs could not be signed off at this meeting.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>DHRs to be circulated to the Board and PSB members to confirm approval by email, before the DHRs go to the next stage in the process.</li> <li>DHR Action Plans to be considered by PSB at a future meeting</li> </ul>	Secretariat  Secretariat
6.	<p><b>PSB Annual Report and Cardiff in 2020 Report</b></p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>PSB Members to consider the draft Annual Report 2019/20 and Cardiff in 2020, and provide feedback to secretariat officers by 15<sup>th</sup> October</li> </ul>	Secretariat
7.	<p><b>AOB &amp; Forward Look</b></p> <p><b>NRW Grant</b></p> <p>Michael Evans provided an overview of potential projects to be allocated NRW grant funding:</p> <ul style="list-style-type: none"> <li>Feasibility study on surplus land on PSB member estates to identify which sites could support enhanced woodland/biodiversity areas.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Development of tree nurseries to provide a stock of local provenance trees (reducing plastic and transportation waste).</li> <li>• Project to build upon the Cardiff iTree study.</li> <li>• Implementation of Green walls at PSB member buildings and sites.</li> </ul> <p><b>AGREED:</b></p> <ul style="list-style-type: none"> <li>• NRW to continue to work with Council Officers and final proposals to be submitted.</li> </ul> <p><b>Child Friendly City</b></p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>• PSB Members to support information gathering on children and young people’s lived experience during the Covid-19 pandemic. Lee Patterson to make contact with PSB Members.</li> <li>• Susanne Scarlett, Lee Patterson and PCC Alun Michael to discuss experiences of hard to reach young people.</li> </ul> <p><b>School Governors Opportunities</b></p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>• Information on School Governor Opportunities to be shared with PSB members for internal promotion.</li> </ul> <p><b>Proposed Future Items</b></p> <ul style="list-style-type: none"> <li>• Director of Public Health Annual Report</li> <li>• Drugs / Substance Misuse</li> <li>• Cardiff PSB Response to Climate Emergency</li> <li>• High Rise Buildings</li> <li>• Child Friendly Cardiff - Children and young peoples experiences during COVID-19</li> </ul>	<p>Lee Patterson</p> <p>Lee Patterson PCC Alun Michael</p> <p>Secretariat</p> <p>Secretariat</p>
	<p><b>Dates of next meetings:</b></p> <p>Cardiff PSB –22<sup>nd</sup>October 2020 Cardiff PSB – 1<sup>st</sup> December 2020</p>	