

<u>Attendees</u>	
Board Members:	
Councillor Huw Thomas (Chair)	Leader, Cardiff Council (CC)
Charles Janczewski (Vice Chair)	Chair, Cardiff & Vale University Health Board (C&V UHB)
Suzanne Rankin	Chief Executive, C&V UHB
Fiona Kinghorn	Executive Director of Public Health, C&V UHB
Abigail Harris	Director of Planning, C&V UHB
Michael Evans	Head of Operations South Wales Central, Natural Resources Wales (NRW)
Matt Wyatt	Group Manager, South Wales Fire & Rescue Services (SWFRS)
Danny Richards	Chief Superintendent, South Wales Police (SWP)
Eirian Evans	PDU Head, National Probation Service (NPS)
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Amelia John	Deputy Director for Housing Policy, Welsh Government
Daniel Jones	Director of the Violence Protection Unit, SWP
Apologies:	
Huw Jakeway	Chief Fire Officer, SWFRS
Gareth O'Shea	Executive Director of South Wales Operations, NRW
Paul Orders	Chief Executive, CC
Alun Michael	Police and Crime Commissioner South Wales (PCC)
Sarah McGill	Corporate Director People and Communities, CC
Other attendees:	
Gareth Newell	Head of Performance & Partnerships
Dylan Owen	Operational Manager Policy & Improvement, CC
Abigail Taylor	Planning & Improvement Officer, CC
Sian Sanders	Head of Community Safety and Cohesion, CC
Andrew Gregory	Director Planning Transport & Environment, CC
Gareth Harcombe	Operational Manager Energy & Sustainability, CC
Charlotte Amos	Senior Policy Officer, CC
Lee Patterson	Child Friendly Co-Ordinator, CC
Suzanne Scarlett	Partnerships & Performance Manager, CC

No.	Agenda Item	
1.	<p>Welcome/ Apologies</p> <p>The Chair opened the meeting and noted apologies as above.</p>	
2.	<p>Minutes and Actions</p> <p>The PSB received the minutes of the meeting held on 5 October 2022. Eirian Evans highlighted an inaccuracy in relation to her job title.</p> <p>AGREED:</p> <ul style="list-style-type: none"> • Minutes of the previous meeting held on 5 October 2022 were approved, with a minor amendment to a Board Member’s job title. <p>Matters Arising:</p> <p>The Chair highlighted that most actions were complete, except for the following, which will be completed shortly:</p> <ul style="list-style-type: none"> • The findings of the Ask Cardiff Survey – as well as other relevant surveys undertaken – will be reported to the PSB in February 2023. This will ensure that the PSB’s new Well-being Plan and priorities align with issues identified by citizens. • Cardiff Council’s Fostering Friendly policy to be shared with PSB Members for consideration. • At the last meeting of the PSB, it was agreed that each partner organisation will implement signposting arrangements – to cost of living crisis support – for residents. PSB Members were asked to ensure that their Communications Officers are aware of the support available, so that they can appropriately promote it. 	
3.	<p>Partnership Governance Arrangements</p> <p>Gareth Newell provided the PSB with an update on the work undertaken to review partnership governance arrangements. The aim of the review is to ensure that the governance arrangements are set up to deliver the PSB’s new priorities as outlined in the draft Well-being Plan.</p> <p>The findings of the review were highlighted in the presentation, these are summarised below.</p> <ul style="list-style-type: none"> • Partnership working has worked well • Effective partnership arrangements are needed, more than ever to solve complex public service problems. 	

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	<ul style="list-style-type: none"> • There is a commitment from public services leaderships to work together • The current landscape is complex, leading to duplication of governance and activity. • There is a need to focus on “system issues” that can only be addressed through partnership working. • The partnership arrangements are to focus on tackling issues identified in the Wellbeing Plan/Area Plan. • PSB priorities were identified as <ul style="list-style-type: none"> - Climate Emergency - Assets and Infrastructures - Health Inequalities - Community Safety and Safeguarding - Task & Finish/ responding to issues <p>Fiona Kinghorn complimented the team on a complex piece of work and highlighted that the commissioning piece – of the Cardiff & Vale Substance Misuse Area Planning Board - needs further consideration as it doesn’t sit well under the community safety lens.</p> <p>Amelia John agreed that the presentation would be shared with WG colleagues in order to highlight the complexity of the landscape.</p> <p>Charles Janczewski added that he would be keen to ensure that the PSB doesn’t just receive information, but also looks at outcomes and where value can be added.</p> <p>The Chair noted that the structure had been discussed with the Police and Crime Commissioner.</p> <p>Abigail Harris added her support to keeping the themes.</p> <p>Sheila Hendrickson-Brown highlighted the need to understand the role for the third sector.</p> <p>The Chair thanked attendees for their contributions and highlighted the need to consider how the PSB and RPB work together, the need for assurance around delivering change through effective data, and the need for the PSB to set good strategic priorities.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Board Members to provide any further comments regarding partnership governance arrangements to Gareth Newell. 	<p style="text-align: center;">ALL</p>

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4.	<p data-bbox="212 181 568 215">One Planet Cardiff Update</p> <p data-bbox="212 259 1155 333">PSB members received a presentation providing an update on the One Planet Programme and the work of the Climate Emergency Board (CEB). The presentation highlighted the following:</p> <ul data-bbox="261 378 1072 611" style="list-style-type: none"> <li data-bbox="261 378 735 412">• The CEB’s mandate and purpose <li data-bbox="261 418 1072 490">• Feedback from CEB Members – what’s gone well/could be improved. <li data-bbox="261 497 943 530">• Updates from key groups including fleet, estates <li data-bbox="261 537 735 571">• Importance of behaviour change <li data-bbox="261 577 611 611">• Areas for collaboration <p data-bbox="212 658 655 692">PSB Members were requested to:</p> <ul data-bbox="261 698 1171 1014" style="list-style-type: none"> <li data-bbox="261 698 863 732">• Confirm interest in the suggested projects <li data-bbox="261 739 1062 772">• Nominate a Director-level Champion and key participants <li data-bbox="261 779 1155 851">• Ensure clear organisational alignment at senior level governance and decision-making processes <li data-bbox="261 857 1098 929">• Commit to providing a “Fighting fund” (£20k each pa?) for a funded Co-Ordinator and bespoke research where necessary <li data-bbox="261 936 1155 969">• Agree to set clear project and organisational/partnership targets <li data-bbox="261 976 1171 1010">• Agree participation in the forthcoming Cardiff Climate Convention <p data-bbox="212 1057 1171 1167">Michael Evans thanked the One Planet Team for the energy they brought to the Board and highlighted the need to ensure that the difficult decisions needed are taken.</p> <p data-bbox="212 1214 1171 1361">The Chair acknowledged that collective effort was needed, as some current proposals are only impacting at the margins. Furthermore, some of the bigger impacting proposals will require partners to take difficult decisions.</p> <p data-bbox="212 1408 1171 1556">Suzanne Rankin added her support with Abigail Harris being lead director for the UHB and noted that the decision with regard to financial contribution would need to be taken off-line for further consideration given budgetary pressures across the board.</p> <p data-bbox="212 1603 1058 1675">Amelia John highlighted that a fighting fund had made a massive difference in delivery of Welsh Government objectives.</p> <p data-bbox="212 1722 1171 1794">Fiona Kinghorn referenced that the 2023 Director of Public Health report could be focussed on this topic.</p> <p data-bbox="212 1841 336 1874">AGREED:</p> <ul data-bbox="261 1881 1126 2029" style="list-style-type: none"> <li data-bbox="261 1881 1058 1953">• The requests highlighted above were agreed with further discussion and detail required around the fighting fund. <li data-bbox="261 1960 1126 2029">• Consideration be given to next year’s Director of Public Health report being focussed on the climate emergency. 	

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5.	<p>Race Equality Taskforce</p> <p>The PSB received a presentation in relation to the Cardiff Race Equality Taskforce. The presentation highlighted the following:</p> <ul style="list-style-type: none"> • Overview of the Taskforce • The taskforce priorities • Census data from 2011/2021 indicating a 6% increase in ethnic minority. • Response from the Race Equality Taskforce. • Development of a Cardiff Public Service Board Equality Network, with Sheila Hendrickson Brown as Chair. • Next steps <p>AGREED:</p> <ul style="list-style-type: none"> • It was agreed to establish a Cardiff PSB Equality Network 	
6.	<p>Child Friendly City Update</p> <p>The PSB received a presentation providing an update on the Child Friendly Cardiff Strategy. The presentation included:</p> <ul style="list-style-type: none"> • Timeline of the road to recognition • The measurable progress in the delivery phase • Details of Cardiff’s Road to Recognition • Details of the Children and Young People Evaluation Committee • Expect outcome of assessment in February 2023 <p>Lee Patterson put forward a proposal for the PSB to convene an annual, day-long event which would enable children and young people to share their priorities with the PSB, in the context of the PSB Wellbeing Plan. The first part of the event would bring young representatives from across public services together for a series of workshops, with PSB members joining young people for the second half of the event, to discuss the findings of the morning session and to take part in a structured dialogue session.</p> <p>The Chair queried whether there was a wide cross section of representation to ensure that marginalised voices are heard. Lee Patterson confirmed that young people have been approached from care experienced backgrounds, asylum, and additional learning needs. Sheila Hendrickson-Brown offered her assistance with reaching those young people who may be marginalised.</p>	

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	<p>AGREED:</p> <ul style="list-style-type: none"> • For Cardiff PSB to commit to engaging with children and young people, commencing with an event to coincide with a planned board meeting in the autumn of 2023 and annually thereafter. • For Cardiff PSB to commit to considering appropriate actions based on the views of children and young people. 	
7.	<p>Community Safety Update</p> <p>Sian Sanders provided the following update:</p> <ul style="list-style-type: none"> • Serious Violence Duty is set for 30 January 2023. Our response to the Duty has already commenced, with a Problem Profile being created with assistance from VPU, SWP, and CVUHB. Cardiff CSP are looking to use this to shape a Local Delivery Plan by the end of December 2023. • Problem Solving Group is currently working on the following community projects: Clifton Street, Anderson Fields, Cowbridge Road East. All aimed at tackling a number of key complex issues in the community. • Street Based lifestyles and Complex Needs Priority Group: Focus is on refreshing core objectives, revisit Tents Protocol ensuring fit for purpose, focused on issues surrounding supported accommodation, ensuring alignment with dedicated substance misuse support provision. • Prevent- developing new bid for 2023-2024 • Regional Safeguarding Board- completing quick Task & Finish learning from the Logan Mwangi Child Practice Review, which has recently been published by Bridgend, to review the recommendations and consider any which apply locally and can be immediately actioned. 	
8.	<p>AOB</p> <p>The letter received from the Police Review and Performance Scrutiny Committee was presented. The letter contains the following recommendations:</p> <ul style="list-style-type: none"> • That the culture and successes of all PSB's are celebrated by Welsh Government and the FGC, and where good practice is in clear evidence it is shared across Wales. • That the collaborative successes of the PSB are celebrated more visibly, particularly where a significant public challenge has been overcome. • That you to continue to improve the quality of data held on minority populations to support consultation reach, clarify your plans to mitigate for communities that do not engage, and ensure we have enough data to plan ahead effectively. 	

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	<p>Actions:</p> <ul style="list-style-type: none">• Response to Policy Review and Performance Scrutiny Committee letter to be coordinated. <p>Next PSB meeting:</p> <ul style="list-style-type: none">• 15 February 2023	PSB Secretariat