

<u>Attendees</u>	
Board Members:	
Councillor Huw Thomas (Chair)	Leader, Cardiff Council (CC)
Charles Janczewski (Vice Chair)	Chair, Cardiff & Vale University Health Board (C&V UHB)
Fiona Kinghorn	Executive Director of Public Health, C&V UHB
Abigail Harris	Director of Planning, C&V UHB
Paul Orders	Chief Executive, CC
Sarah McGill	Corporate Director People and Communities, CC
Michael Evans	Head of Operations South Wales Central, Natural Resources Wales (NRW)
Mike Wyatt	Group Manager, South Wales Fire & Rescue Services (SWFRS)
Dan Jones	Director of the Violence Protection Unit, South Wales Police (SWP)
Martyn Stone	Superintendent, SWP
Eirian Evans	PDU Head, National Probation Service (NPS)
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Amelia John	Deputy Director for Housing Policy, Welsh Government (WG)
Apologies:	
Suzanne Rankin	Chief Executive, C&V UHB
Huw Jakeway	Chief Fire Officer, SWFRS
Alun Michael	Police and Crime Commissioner South Wales (PCC)
Danny Richards	Chief Superintendent, SWP
Gareth O'Shea	Executive Director of South Wales Operations, NRW
Other attendees:	
Gareth Newell	Head of Performance and Partnerships, CC
Dylan Owen	Operational Manager Policy & Improvement, CC
Abigail Taylor	Planning & Improvement Officer, CC
Claire Deguara	Deputy Cabinet Business Manager, CC
Sian Sanders	Head of Community Safety & Cohesion, CC
Jon Day	Operational Manager Tourism & Investment, CC
Cath Doman	Director, Health and Social Care Integration, Cardiff & Vale Regional Partnership Board (RPB)
Meredith Gardiner	Head of Partnerships and Assurance, RPB
Claire Beynon	Deputy Director of Public Health, C&V UHB

No.	Agenda Item	
1.	<p>Welcome/ Apologies</p> <p>The Chair opened the meeting and noted apologies as above.</p>	
2.	<p>Minutes and Actions</p> <p>The Chair noted that all actions in the minutes of the previous meeting held on 30 November 2022 are complete. However, two open actions remain from the meeting held on 5 October 2022:</p> <ul style="list-style-type: none"> • Firstly, to supplement the results of the direct consultation on the new Well-being Plan, it was agreed that the Findings of Cardiff Council’s Ask Cardiff survey, as well as other relevant surveys, would be reported to the PSB, to ensure that the Well-being Plan and the PSB’s priorities align with issues identified by citizens. It was noted that this action would be covered under Item 3. • It was agreed that Cardiff Council’s ‘Fostering Friendly Policy’ – which will support employees who are prospective or existing foster carers – would be shared with PSB members. The Policy is still awaiting formal sign-off. Once this is achieved, the Policy will be circulated to PSB members, for consideration as to whether it is something they would be willing to implement within their own organisations. <p>AGREED:</p> <ul style="list-style-type: none"> • Minutes of the previous meeting held 30 November 2022 	
3.	<p>Cardiff Local Well-being Plan 2023-2028</p> <p>The Chair noted that the 12-week statutory consultation on Cardiff’s Draft Local Well-being Plan ran from 28 October 2021 to 20 January 2023. As well as providing statutory consultees with a copy of the draft Plan, an online survey – which focused on the well-being objectives and priorities for partnership working - was made available on the PSB’s website. It was emphasised that the Well-being Plan has since been amended to take into consideration the feedback received, as well as the findings of other relevant surveys.</p> <p>Gareth Newell presented the revised Local Well-being Plan 2023-2028, as well as supporting (draft) appendices, including a ‘Consultation Overview Report’, which not only summarises the main findings of the consultation on the Well-being Plan, but provides a broader summary of the results of major consultation and engagement undertaken by partners over the course of 2022.</p> <p>The following points were raised by PSB Members:</p>	

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	<ul style="list-style-type: none"> • The Chair questioned what the expectation of the Council’s Policy Review and Performance Scrutiny Committee (PRAP) will be for the remainder of the Well-being Plan approval process. It was noted that the draft Well-being Plan was considered by PRAP both prior to and as part of the period of consultation, but a discussion will be held with the committee to see if they wish to consider it again. • Amelia John highlighted that Welsh Government felt that culture was lacking in the draft Well-being Plan. It was noted that in response, culture has been recognised in the narrative of the Well-being Plan much more strongly – including the role of cultural assets and their positive impact on well-being. • Fiona Kinghorn commended the revised Well-being Plan and noted that she has a few minor amendments which will be sent to Gareth Newell. • Fiona further noted that the Cardiff PSB may be questioned, moving forward, why it has not agreed to become a ‘Marmot Region’ – this is something that Gwent PSB formally agreed to become in March 2022. Fiona noted that, given tackling inequities is at the heart of the Well-being Plan and action is already underway, the accolade is not something that is needed. • Sheila Hendrickson-Brown noted that, moving forward, it may be useful to consider how Impact Assessments can be completed by involving the voices of those who are going to be impacted. <p>The Chair noted that, should the Board be content to sign-off the Well-being Plan, the Plan must then be approved by the decision-making body of each of the Board’s statutory members. The Local Well-being Plan will be presented to the PSB for final approval on 24 April.</p> <p>AGREED:</p> <ul style="list-style-type: none"> • The PSB agreed to sign-off the revised Well-being Plan, subject to minor amendments, for circulation to the Board’s statutory members for their approval. <p>Actions:</p> <ul style="list-style-type: none"> • Consideration to be given as to whether the Well-being Plan is again considered by the Council’s Policy Review and Performance Scrutiny Committee (PRAP). 	<p style="text-align: right;">Gareth Newell</p>

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4.	<p data-bbox="212 181 1134 253">Cardiff and Vale of Glamorgan Area Plan for Care and Support Needs (2023-2028)</p> <p data-bbox="212 300 1155 409">Cath Doman presented an overview of the Regional Partnership Board’s (RPB’s) Cardiff and Vale of Glamorgan Area Plan for Care and Support Needs (2023-2028).</p> <p data-bbox="212 456 1161 607">Producing an Area Plan is a requirement under the Social Services and Well-being (Wales) Act 2014; it addresses health and social care needs specifically. The Area Plan is complementary to and aligns with the PSB’s Well-being Plan. The Area Plan will be published on 1 April 2023.</p> <p data-bbox="212 654 1166 763">The Area Plan is themed by the life stages - Starting Well, Living Well and Ageing Well – and will contain high-level commitments for identified priority areas, accompanied by delivery plans.</p> <p data-bbox="212 810 1155 882">Cath noted that the RPB is seeking views over the next two weeks, as to whether the Area Plan is heading in the right direction, specifically:</p> <ul data-bbox="261 929 1161 1079" style="list-style-type: none"> • Are the emerging commitments for Starting Well, Living Well and Ageing Well right or is anything missing? • Where might work be undertaken together to support delivery? • How can the right connections be made between delivery plans? <p data-bbox="212 1126 876 1155">The following points were raised by PSB Members:</p> <ul data-bbox="261 1202 1166 1980" style="list-style-type: none"> • Charles Janczewski noted that he is pleased with the direction of travel and commended the joint working that has taken place between the PSB and RPB to develop the Well-being Plan and Area Plan. • Fiona Kinghorn praised the Area Plan’s specific focus on areas of priority need. Fiona noted that early intervention could perhaps be incorporated into a few areas and stated that in terms of outcomes and measurements, consideration is needed as to whether this is a set of principles that we’ll see or measurable outcomes. • Sarah McGill commended the work that has been undertaken, particularly given the complexities involved. Sarah particularly welcomed the identification of links between the Well-being Plan and Area Plan, noting that this is a positive step in the right direction. • The Chair noted that it would be useful for the Council’s Cabinet to consider the Area Plan informally. 	

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	<p>Actions:</p> <ul style="list-style-type: none"> • PSB members to feedback any comments on the Cardiff and Vale of Glamorgan Area Plan for Care and Support Needs (2023-2028) to Regional Partnership Board colleagues. • Cardiff Council’s Cabinet to informally consider the Area Plan 	<p>ALL</p> <p>Gareth Newell</p>
<p>5.</p>	<p>Well-being Plan and Area Plan: Delivery Arrangements</p> <p>Gareth Newell and Cath Doman presented the conclusions of the review of partnership governance arrangements – as commissioned by the Cardiff PSB – and set out proposals for new partnership governance, reporting to the PSB and RPB. It was highlighted that the governance arrangements have been designed to deliver the priorities for joint working, as set out in the new Cardiff Local Well-being Plan and upcoming Cardiff and Vale Area Plan for Care and Support Needs. This includes ensuring that all the priorities identified in the Well-being Plan and the Area Plan have a clearly identified ‘single home’ in the partnership framework, and that clear ‘local’ reporting arrangements are in place with a ‘line of sight’ to either the PSB or RPB.</p> <p>It was also highlighted that, as part of this work, arrangements are proposed to ensure there is appropriate oversight and visibility, including appropriate information sharing, between the work of the PSB and the RPB.</p> <p>The following points were raised by PSB Members:</p> <ul style="list-style-type: none"> • Amelia John praised the work that has been undertaken to both map existing partnership governance arrangements and determine simpler, yet effective, arrangements moving forward. • Sarah McGill emphasised the importance of ensuring that members of staff understand the partnership landscape. Sarah acknowledged that there is often a temptation to create new boards to solve problems, which is often due to staff not knowing what already exists. • Fiona Kinghorn commended the work that has taken place, particularly given the complexity of the partnership landscape. Fiona noted that Substance Misuse is a particularly tricky area, particularly whether it fits more within the health and social care landscape, or community safety. Fiona noted that this has been reported to Welsh Government and a recommendation may result. <p>AGREED:</p> <ul style="list-style-type: none"> • The PSB approved the proposed partnership arrangements set out, subject to final comments from Board Members. 	

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6.	<p data-bbox="212 181 635 215">Shared Prosperity Fund Update</p> <p data-bbox="212 259 1129 371">Jon Day presented an update on the Shared Prosperity Fund (SPF). The UK-wide scheme runs until March 2025. It aims to support the UK Government’s Levelling Up objectives of:</p> <ul data-bbox="261 421 1142 611" style="list-style-type: none"> • Boosting productivity, pay, jobs and living standards by growing the private sector • Spreading opportunities and improving public services • Restoring a sense of community, local pride and belonging • Empowering local leaders and communities <p data-bbox="212 658 1043 806">The Cardiff Capital Region (CCR) has a total aggregated notional allocation of £278.5 million. Rhondda Cynon Taf Council, as the designated lead authority, will receive the area’s allocation and undertake strategic management of the fund.</p> <p data-bbox="212 853 1171 1077">Following submission of the CCR’s Regional Investment Plan, funding was agreed in December 2022. A 2.5 year Delivery Programme has subsequently been created, with work now turned towards implementation. In Cardiff, the SPF programme and projects are aligned to the Greener, Fairer, Stronger City Recovery and Renewal Strategy, published in November 2021.</p> <p data-bbox="212 1124 1072 1193">Oversight and governance arrangements are in place and, moving forward, the PSB will have a critical role in:</p> <ul data-bbox="261 1240 1174 1395" style="list-style-type: none"> • Reviewing the Shared Prosperity Fund Programme • Ensuring partnership alignment, as well as shaping delivery of, the Shared Prosperity Fund Programme • Reviewing biannual review of monitoring report <p data-bbox="212 1442 1150 1709">Gareth Newell noted that a programme of work has been agreed in relation to the Community Safety Multi-Agency Problem Solving Group- the programme of work will coordinate a multi-agency/partnership approach to tackling complex local issues, such as crime, anti-social behaviour and exploitation. Gareth noted that this is, in effect, an expansion of the problem-solving approach and will be reported to the next Community Safety Partnership Board meeting.</p>	
7.	<p data-bbox="212 1753 839 1787">Director of Public Health’s 2022 Annual Report</p> <p data-bbox="212 1816 1107 1928">Claire Beynon presented the Director of Public Health’s 2022 Annual Report, which is focused on delivering better outcomes for people through a Value-based approach.</p> <p data-bbox="212 1966 1027 2036">The report is structured around four chapters and contains six recommendations:</p>	

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	<ol style="list-style-type: none"> 1. An introduction to value and a Value-based approach 2. Tools and techniques to deliver a Value-based approach 3. The relationship between a Value-based approach and equity 4. Towards the consistent application of a Value-based approach <p>The following points were raised by PSB Members:</p> <ul style="list-style-type: none"> • Sheila Hendrickson-Brown praised the report’s discussion around equity, prevention and Value-based principles, but noted that there is a lack of reference to the third sector of the report and invited comment. Fiona Kinghorn noted that the report has been written so as to not explicitly state who should deliver what – it instead includes set of principles that should apply to all organisations. Fiona noted that the examples used in the report highlight that the third sector is at the heart of best practice but noted that this can be made more explicit. • The Chair questioned how the report is taking into account current practice that fits with the Value-based mode – such as the work that has been undertaken by Cardiff Council in relation to NEETS (young people who are not in education, employment or training) - as well as how the report will achieve delivery. Fiona noted that the report is cognisant of the impacts of current practice and noted that the report should perhaps be considered as more of an aide-memoire; the report doesn’t consider practical implementation but is more about putting challenging into the system and shifting long-term strategic influence upstream. <p>AGREED:</p> <ul style="list-style-type: none"> • The PSB agreed to note the six recommendations of the Director of Public Health’s 2022 Annual Report and endorse the principles and practice of progressing a Value-based approach. 	
8.	<p>Cardiff & Vale University Health Board Strategy Refresh and Engagement Launch</p> <p>Shaping Our Future Wellbeing, the Health Board’s existing ten-year strategy, was launched in 2015 following development with colleagues, stakeholders and the public.</p> <p>Abi Harris presented an update regarding the refresh of the University Health Board’s strategy as part of the Health Board’s early stakeholder engagement exercise.</p>	

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	<p>As part of this work, Abi noted that the Health Board is currently seeking feedback on its:</p> <ul style="list-style-type: none"> • Vision • Purpose • Strategic themes (proposed themes include People, Quality, Sustainable Services, Working in Partnership and Acting for the Future). <p>In terms of next steps, staff and key stakeholder engagement is currently being undertaken, which will be utilised to develop a refreshed strategy in April 2023. As part of this work, an online survey has been created to collate feedback and inform the refreshed strategy. Formal engagement on the refreshed strategic will take place between May and June 2023 (this is to be confirmed) before the refreshed strategy is launched in the autumn of 2023.</p> <p>Abi noted that Health Board colleagues are happy to undertake engagement sessions with the staff and teams of PSB members.</p> <p>Actions:</p> <ul style="list-style-type: none"> • PSB Members to promote the online survey regarding the Cardiff and Vale University Health Board’s Strategy Refresh. • Session with Cardiff Council’s Cabinet to be arranged regarding the Strategy Refresh. 	<p>ALL</p> <p>Gareth Newell</p>
9.	<p>Community Safety Update</p> <p>Sian Sanders provided a Community Safety update:</p> <p><i>Serious Violence Duty</i></p> <ul style="list-style-type: none"> • In order to respond to the requirements of the Duty, a Violence Prevention Delivery Plan will be developed. The PSB will be provided with a paper which outlines the proposed approach for its development over the next year. The Community Safety Partnership Board will provide strategic oversight for the development of the Plan and will be accountable to the PSB for delivery. 	

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	<p><i>Prevent</i></p> <ul style="list-style-type: none"> The Home Office recently published a review of Prevent. Cardiff's Prevent Bid, which was submitted to the Home Office prior to the publication of the review, was the first to be assessed by the Home Office. Feedback has been received and the projects submitted as part of the bid are being reviewed in order to ensure alignment with the review and its outcomes. An extraordinary meeting of the Prevent Partnership Board is taking place in March to consider the review. <p><i>Multi-Agency Problem Solving Group</i></p> <ul style="list-style-type: none"> As already highlighted, given Shared Prosperity Fund funding, an expansion of the Problem Solving Group model will take place. <p><i>Regional Safeguarding Board</i></p> <ul style="list-style-type: none"> A Development Day has taken place, where new priorities for 2023/24 were agreed. A new Annual Plan, as well as an Annual Report, are currently in development and will be shared with the PSB post-March. Two Adult Practice Reviews have taken place. Anticipate the publication of two further reviews by April- two Child Practice Reviews, with primary safeguarding themes: exploitation and abuse / neglect. Chairs and reviewers are being assigned to the three outstanding reviews which have been 'on hold.' <p>Actions:</p> <ul style="list-style-type: none"> Paper outlining the proposed approach for developing the Violence Prevent Delivery Plan to be circulated to PSB members. Sian Sanders to provide an overview of the Prevent agenda – including a summary of the outcomes of the Prevent review – at a future meeting of the PSB. 	<p>Secretariat</p> <p>Sian Sanders</p>
10.	<p>AOB</p> <p>Next PSB meeting:</p> <ul style="list-style-type: none"> 24 April 2023 	