

<u><b>Attendees</b></u>	
<b>Board Members:</b>	
Councillor Huw Thomas <b>(Chair)</b>	Leader, Cardiff Council (CC)
Charles Janczewski <b>(Vice Chair)</b>	Chair, Cardiff & Vale University Health Board (C&V UHB)
Suzanne Rankin	Chief Executive, C&V UHB
Claire Beynon	Executive Director of Public Health, C&V UHB
Abigail Harris	Director of Planning, C&V UHB
Paul Orders	Chief Executive, CC
Sarah McGill	Corporate Director People and Communities, CC
David Letellier	Head of Operations South Wales Central, Natural Resources Wales (NRW)
Mike Wyatt	Group Manager, South Wales Fire & Rescue Services (SWFRS)
Marc Attwell	Superintendent, South Wales Police (SWP)
Alun Michael	Police and Crime Commissioner South Wales (PCC)
Dan Jones	Director of the Violence Protection Unit, SWP
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Eirian Evans	Probation Delivery Unit (PDU) Head, National Probation Service (NPS)
Zenny Saunders	Deputy Director of Post-Compulsory Education and Training Reform, Welsh Government (WG)
<b>Apologies:</b>	
Gareth O'Shea	Executive Director of South Wales Operations, NRW
Martyn Stone	Chief Superintendent, South Wales Police (SWP)
Huw Jakeway	Chief Fire Officer, South Wales Fire & Rescue Service, (SWFRS)
<b>Other attendees:</b>	
Gareth Newell	Head of Performance and Partnerships, CC
Sian Sanders	Head of Community Safety & Cohesion, CC
Abigail Streeter	Planning and Improvement Officer, CC
Mathew Lewis	Superintendent, SWP
Oliver Williams	Speciality Registrar in Public Health, C&V UHB
Councillor Norma Mackie	Cabinet Member for Social Services (Adults), CC
Nicola Pitman	Operational Manager Health Wellbeing & Library Strategy, CC

No.	Agenda Item	
1.	<p><b>Welcome/ Apologies</b></p> <p>The Chair opened the meeting and noted apologies as above.</p>	
2.	<p><b>Minutes and Actions</b></p> <p>The Chair noted that the only outstanding action – from the previous meeting held on 4 October 2023 – is in relation to writing to the First Minister to set out the pressures on the city’s public services from asylum dispersal and to seek to strengthen bilateral agenda on this issue with Welsh Government. The Chair stated that the letter is in the final stages of drafting.</p> <p>As a further update, the Chair noted that an engagement session with members of Cardiff Youth Council (CYC) was convened on 20 November 2023. The session enabled the young people to express what kind of city they would like to see, framed around the Youth Council’s priorities of gender equity, cost of living, and health and wellbeing. The Chair emphasised that the session was valuable and highlighted that the Youth Council will meet later today to discuss next steps.</p> <p><b>AGREED:</b></p> <ul style="list-style-type: none"> <li>Minutes of the previous meeting held 4 October 2023.</li> </ul>	
3.	<p><b>2024/25 Budget Position</b></p> <p>Each partner organisation provided an update on their 2024/25 budget position and the likely impact on their own and on partner services. Each PSB member emphasised the immediate demand and budget challenge they were each facing and the PSB agreed that the medium-term financial picture was extremely challenging. Responding to these pressures would require enhanced partnership working, focussed increasingly on prevention, the reform of services (particularly for the most vulnerable) across partner organisations and the sharing of assets.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>PSB partners to be provided with a link to Cardiff’s Council’s 2024-25 Budget consultation.</li> <li>Consideration to be given to how partners can work together on joint ‘transformation’ priorities, with options to be presented for discussion to the PSB in April.</li> </ul>	<p><b>PSB Secretariat</b></p> <p><b>PSB Secretariat</b></p>

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4.	<p data-bbox="210 183 534 219"><b>Right Care, Right Person</b></p> <p data-bbox="210 273 1061 353">Superintendent Mat Lewis provided a presentation regarding the Right Care, Right Person (RCRP) project. Key points included:</p> <ul data-bbox="258 407 1093 1473" style="list-style-type: none"> <li data-bbox="258 407 1093 667">• RCRP is an operational model developed by Humberside Police. RCRP will change the way the Police respond to calls involving concerns about mental health, concern for welfare and social care issues. It is aimed at making sure the right agency deals with health and social care-related calls, instead of the Police being the default first responder.</li> <li data-bbox="258 721 1093 936">• It does not stop the Police continuing to perform their key role of keeping people safe and where there is a real and immediate risk to life or serious harm – whether that be a person seeking to harm themselves or to harm others – Police Officers will continue to respond.</li> <li data-bbox="258 990 1093 1473">• Phase 1 – regarding concerns for welfare - will be implemented in February 2024. Concern for welfare-related calls are when requests are made for Police contact with someone who is believed to be vulnerable or at risk for a wide variety of reasons. In these cases, the Police are asked to check the person is safe and well and usually provide an update to the reporting person or agency. From February 2024, under RCRP, the Police will not automatically accept responsibility for concern for welfare incidents. When responsibility is not accepted, the duty of care will remain with the partner agency.</li> </ul> <p data-bbox="210 1527 925 1563">Superintendent Lewis outlined that next steps include:</p> <ul data-bbox="258 1608 1013 1765" style="list-style-type: none"> <li data-bbox="258 1608 614 1644">• Sharing baselining data</li> <li data-bbox="258 1648 774 1684">• Continued stakeholder engagement</li> <li data-bbox="258 1688 909 1724">• Identifying how agencies can respond to RCRP</li> <li data-bbox="258 1729 1013 1765">• Undertaking internal briefings within partner agencies</li> </ul> <p data-bbox="210 1809 869 1845">The following points were raised by PSB members:</p> <ul data-bbox="258 1899 1093 2033" style="list-style-type: none"> <li data-bbox="258 1899 1093 2033">• Paul Orders emphasised that partners operate in a complex environment. Over time, modes of operation – beyond legal responsibilities – have been developed, based on,</li> </ul>	

No.	Agenda Item	
	<p data-bbox="306 183 1086 259">fundamentally, doing the right thing. Compensating actions will need to be put in place to address the impacts of RCRP.</p> <ul data-bbox="260 322 1098 2007" style="list-style-type: none"> <li data-bbox="260 322 995 398">• Sheila Hendrickson-Brown noted that joint planning, considering the impacts of RCRP, is crucial.</li> <li data-bbox="260 461 1098 622">• Suzanne Rankin noted that, ultimately, it's about delivering the right care to the patient by understanding and strengthening patient pathways. It's complex but something that needs to be co-worked and delivered together.</li> <li data-bbox="260 685 1082 891">• Alun Michael noted that RCRP is right in principle, but implementation is very complex. Alun highlighted that it took Humberside four years to reach implementation, with learning emphasising the need for time, proper thought, and involvement from partnership organisations.</li> </ul> <p data-bbox="306 954 1054 1070">Alun noted that help is needed from partners in terms of getting the messaging of the ask right, as well as working through the practical implications.</p> <p data-bbox="306 1133 1098 1205">Alun suggested that the ownership of RCRP move outside of policing and to the PSB.</p> <ul data-bbox="260 1267 1102 2007" style="list-style-type: none"> <li data-bbox="260 1267 1102 1473">• Abigail Harris noted that data is key, particularly to understand 'as is' arrangements within organisations. Abigail further noted that if RCRP is to be driven through the PSB, then involvement from the Ambulance Service will need to be considered as they are key players in this space.</li> <li data-bbox="260 1536 1098 1697">• Sarah McGill agreed that RCRP is fundamentally related to transforming pathways of care and noted that it's important that partners understand any gaps in service that they are going to face.</li> <li data-bbox="260 1760 1102 1832">• Sarah, Charles Janczewski and Superintendent Attwell raised concern regarding the tight timescale for implementation.</li> <li data-bbox="260 1895 1007 2007">• Superintendent Lewis noted that the timescale for implementation is something which has already been flagged.</li> </ul>	

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	<ul style="list-style-type: none"> <li>Superintendent Attwell queried if there is appetite to create a working group which feeds into the PSB, with representation from all relevant partner agencies, which focuses on implementation, particularly implications for partners and service gap provision.</li> </ul> <p>PSB members agreed that a working group be established focused on delivering safe implementation, in appropriate timescales, ensuring that all partners understand the implications and have mitigations in place to respond. The working group would be expected to report back progress, risks, and issues to the PSB.</p> <p><b>AGREED:</b> that</p> <ul style="list-style-type: none"> <li>A PSB working group be established to ensure that the project is implemented safely, in appropriate timescales, and with the full buy-in of partners.</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>Right Care, Right Person working group to be established – with representation from all relevant partners. The working group will focus on ensuring safe implementation, assessing implications for partners, and ensuring any gaps in service provision are addressed, reporting back to the PSB.</li> </ul>	<p><b>PSB Secretariat/Superintendent Marc Attwell</b></p>
<p><b>5.</b></p>	<p><b>Director of Public Health Report 2023</b></p> <p>Oliver Williams provided the PSB with a presentation regarding the Annual Report of the Director of Public Health 2023 – ‘Recall of the wild: reconnecting with and restoring nature for biodiversity and health.’</p> <p>The report focuses on biodiversity and health, with an emphasis on the importance of reconnecting with and restoring nature.</p> <p>The report sets out 21 recommendations across individuals, public bodies and organisations in Cardiff and the Vale of Glamorgan that, if worked on jointly, can help the population reconnect with and restore nature, improving the health and well-being of residents.</p> <p>The following points were raised by PSB members:</p> <ul style="list-style-type: none"> <li>The Chair noted that the report ties in nicely with work that is already underway, for instance, One Planet Cardiff and Coed Caerdydd. The Chair noted that the local context of Cardiff does, however, need to be considered; whilst</li> </ul>	

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	<p>ensuring that everyone has access to nature is important, so is sustainably growing the city.</p> <ul style="list-style-type: none"> <li>• David Letellier noted that the report reinforces that investing in nature is about being less reactive and more proactive. Investing in nature is preventative, particularly as research has shown significant health outcomes – including reduced mental health problems and improved wellbeing and positivity – associated with nature and biodiversity.</li> <li>• Suzanne Rankin noted the importance of using collective resource to do the right thing. In the context of budget cuts to areas such as Sports and Parks, it’s about exploring how joint revenue can be utilised to better effect. Looking ahead, it’s about making that shift in investment.</li> <li>• Sheila Hendrickson-Brown emphasised the importance of community engagement.</li> </ul> <p><b>AGREED:</b> that</p> <ul style="list-style-type: none"> <li>• PSB members will support the Director of Public Health Annual Report 2023 and the implementation of its recommendations.</li> </ul>	
6.	<p><b>Working Towards a Neurodiverse Friendly City</b></p> <p>Nicola Pitman presented a proposal for Cardiff to develop a city-wide approach and commitment to becoming a Neurodiverse Friendly City.</p> <p>As background, Cardiff Council passed a motion in September 2023, committing to removing the barriers that prevent those with neurodivergent traits and conditions from participating in society and to work across the city to make Cardiff more neurodiversity friendly.</p> <p>Looking ahead, it is planned to develop a city-wide Neurodiversity Strategy and Action Plan. To inform this, a baseline assessment will initially be undertaken to understand the existing action plans, strategies and initiatives of key stakeholders and partners within Cardiff. Targeted focus groups with neurodiverse people will also be undertaken to ensure that the Strategy and Action Plan is co-produced.</p> <p>The following points were raised by PSB members:</p> <ul style="list-style-type: none"> <li>• Alun Michael questioned whether the Strategy and Action Plan will link with work related to Adverse Childhood</li> </ul>	

No.	Agenda Item	
	<p>Experiences. Nicola noted that the baseline assessment will enable linked action plans, strategies, and initiatives to be mapped/ identified.</p> <ul style="list-style-type: none"> <li>• Sheila Hendrickson-Brown that lots of organisations are already working in this space. The work to map existing action plans, strategies and initiatives will be useful to avoid duplication.</li> </ul> <p><b>AGREED:</b> that</p> <ul style="list-style-type: none"> <li>• PSB partners will join Cardiff Council in working towards becoming a Neurodiverse Friendly City, including the creation of a city-wide Neurodiversity Strategy and Action Plan.</li> <li>• As an initial step, a mapping exercise will be undertaken to understand the existing action plans, strategies and initiatives of key stakeholders and partners within Cardiff.</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• Each PSB member will assign a named officer as a point of liaison to support the mapping exercise.</li> </ul>	<b>ALL</b>
7.	<p><b>Community Safety &amp; Safeguarding: Update</b></p> <p><i>Zenny Saunders declared an interest as Governor at Cardiff West Community High School.</i></p> <p>Prior to the meeting, PSB members were provided with quarter 3 (2023-24) update reports on the Cardiff Community Safety Partnership and Cardiff &amp; Vale Regional Partnership Board, as well as an update on the Ely &amp; Caerau Community Plan.</p> <p>Sian Sanders provided PSB members with a brief verbal update regarding migration, updating the detailed briefing at the October PSB.</p> <p>The following additional points were made by PSB members:</p> <ul style="list-style-type: none"> <li>• Alun Michael welcomed the connections being made between community safety and safeguarding.</li> <li>• Sheila Hendrickson-Brown questioned what will happen in terms of the learning which arises from developing the Ely &amp; Caerau Community Plan. Sian noted that once plan development has concluded, learning will be extracted and shared with partners.</li> </ul>	

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8.	<p><b>AOB</b></p> <p><b><u>Shared Prosperity Fund</u></b></p> <p>Prior to the meeting, a written update was circulated regarding the Shared Prosperity Fund.</p> <p><b>AGREED:</b> that</p> <ul style="list-style-type: none"> <li>• The outcome of the Open Call and the proposed funding strategy for 2024/25 be noted.</li> <li>• PSB partners will provide relevant advice and support to the Shared Prosperity Fund team where appropriate, to ensure that projects are aligned with the Local Wellbeing Plan.</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• A discussion on the Shared Prosperity Fund – and its future – to be held at a future meeting of the PSB.</li> </ul> <p><b><u>Partnership Assets</u></b></p> <p>Sarah McGill provided PSB members with a brief verbal update: the first meeting of the Partnership Asset Board has been held, with a focus on Core Office accommodation. The next meeting is going to focus on Community-based assets and work has already started to map those assets.</p> <p>During agenda item 3, it was noted that consideration will be given to how budgets and assets can be used together more effectively. It was reinforced that it would be useful to have a more substantive discussion on this in April.</p>	<p><b>PSB Secretariat</b></p>