

<u>Attendees</u>	
Board Members:	
Councillor Huw Thomas (Chair)	Leader, Cardiff Council (CC)
Charles Janczewski (Vice Chair)	Chair, Cardiff & Vale University Health Board (C&V UHB)
Claire Beynon	Executive Director of Public Health, C&V UHB
Victoria Legrys	Programme Director, Shaping our Future Clinical Services, C&VUHB
Paul Orders	Chief Executive, CC
Louise Bassett	Operational Manager Complex Needs & Partnerships, CC
David Letellier	Head of Operations South Wales Central, Natural Resources Wales (NRW)
Gareth Evans	Group Manager Cardiff and Caerphilly, South Wales Fire and Rescue Service (SWFRS)
Danny Richards	Chief Superintendent, South Wales Police (SWP)
Ebed Akotia	Volunteer Centre Manager, C3SC
Apologies:	
Sarah McGill	Corporate Director People and Communities, CC
Suzanne Rankin	Chief Executive, C&V UHB
Marie Davies	Interim Director of Strategy and Planning, C&V UHB
Emma Wools	Police and Crime Commissioner South Wales (PCC)
Lee Jones	Chief Executive, Office of the Police and Crime Commissioner South Wales (OPCC)
Dan Jones	Head of Community Safety and Violence Prevention, OPCC
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Eirian Evans	Probation Delivery Unit (PDU) Head, National Probation Service (NPS)
Zenny Saunders	Deputy Director of Post-Compulsory Education and Training Reform, Welsh Government (WG)
Other attendees:	
Gareth Newell	Head of Performance and Partnerships, CC
Sian Sanders	Head of Community Safety & Cohesion, CC
Abigail Streeter	Planning and Improvement Officer, CC
Gareth Harcombe	Operational Manager Commercial Manager Energy & Sustainability, CC
Miki Miyata-Lee	Senior Officer People & Places, NRW
Dr Ciaran Humphreys	Consultant in Public Health Wider Determinants, Public Health Wales (PHW)

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1.	<p>Welcome/ Apologies</p> <p>The Chair opened the meeting and noted apologies as above.</p>	
2.	<p>Cardiff PSB Terms of Reference, Minutes and Actions</p> <p>The Board was presented with updated Terms of Reference, which had been amended to clarify the governance arrangements around the establishment of Cardiff PSB sub-groups, as well as to reflect the revised public service partnership framework.</p> <p>Board Members were content with the revisions.</p> <p>The PSB agreed to approve the updated Terms of Reference 2024/25.</p> <p>The Chair noted that the actions in the minutes of the previous meetings held on 16 April 2024 and 14 May 2024 are largely complete. It was noted that:</p> <ul style="list-style-type: none"> • An update on Right Care, Right person will be provided during the Community Safety and Safeguarding Item. • An update on the expansion of Health Inclusion Services will be provided later in the year. <p>The PSB agreed to approve the minutes of the previous meetings held on 16 April 2024 and 14 May 2024.</p>	
3.	<p>Climate Emergency</p> <p><u>Decarbonisation of the City and the Work of the Climate Emergency Board</u></p> <p>Gareth Harcombe presented an update on the decarbonisation of the city, as well as the work of the CEB. The presentation included:</p> <ul style="list-style-type: none"> • Progress Highlights 2023/24 • Challenges • Next Steps • Case Studies <ul style="list-style-type: none"> - Estates Decarbonisation Survey - Cardiff Local Area Energy Plan 	

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	<p>During the presentation, it was noted that the CEB was established following the publication of the One Planet Cardiff (OPC) Strategy in 2021, to enable public service partners and other city stakeholders to share best practice and develop joint initiatives in response to the climate emergency.</p> <p>It was initially agreed that the CEB would explore the potential for joint initiatives in the following areas: low emission fleet and infrastructure; procurement; estates, including tree planning and land management; and engagement for culture change.</p> <p>It was noted that, whilst action is being progressed by partners – including through individual operational decarbonisation plans – it’s becoming clear that reaching a net-zero carbon position looks to be challenging and will almost certainly not happen without significant government investment.</p> <p>It was emphasised that Climate Emergency Board meetings are positive, well attended and informative, particularly in terms of exchanging knowledge and learning. However, due to individual operational and governance arrangements for individual organisations it has so far proven challenging to get collective buy-in from organisations on collaborative work beyond sharing best practice.</p> <p>The following points were raised by PSB Members:</p> <ul style="list-style-type: none"> • Vicotria Legrys questioned whether the Estates Decarbonisation Survey gave insight in terms of impact, i.e. which buildings, if made energy efficient, would have the largest carbon reduction impact. Gareth noted that the survey didn’t go into this level of detail but each organisation who completed the survey will have their own hierarchy/ priorities. • The Chair acknowledged Gareth’s point regarding the challenge in terms of gaining collective buy-in from organisations on collaborative work. The Chair noted that at a strategic level, there is support from this work and it would be useful to understand what specific projects would benefit from/ should be created using a collaborative approach, so that resource can be allocated. • Gareth noted that there is a spectrum of projects that would benefit from this type of approach. As an example, the CEB has explored opportunities for shared depot arrangements. However, it is 	

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	<p>recognised that partners have varying requirements – for instance, in terms of property strategies and budgets - and governance for such matters does not lie with Board members.</p> <ul style="list-style-type: none"> • The Chair noted that it would be useful if a paper could be developed which identifies some of these issues, particularly in terms of property, which can be referenced by Executives when refreshing strategies and policies. • Paul Orders highlighted that this is something which the Partnership Asset Management Board could consider. <p>Action:</p> <ul style="list-style-type: none"> • Paper to be developed which outlines what specific projects would benefit from (or should be created) using a collaborative approach, as well as the issues currently preventing this work from being progressed, with a focus on property. <p>Paper to be put to the Partnership Asset Management Board.</p> <p><u>Climate Change Risk Assessment</u></p> <p>Miki Miyata-Lee provided the PSB with a presentation regarding Climate Change Risk Assessments (CCRAs).</p> <p>It was noted that Section 38 of the Wellbeing of Future Generations Act requires PSBs to take account of the latest UK CCRA when preparing their Wellbeing Assessments. Analysis, by Natural Resources Wales (NRW), of Wellbeing Assessments published in 2022 concluded that they did not take account of the latest UK CCRA.</p> <p>A framework has therefore been developed to help PSBs to consider the risks identified in the UK CCRA in a local wellbeing context. The framework has been created by NRW, in collaboration with Welsh Government (WG) and Public Health Wales (PHW) for use by PSB practitioners. It provides a step-by-step process for assessing risk and once completed, can serve to better inform local, regional, and national adaptation approaches and actions.</p> <p>It was highlighted that other PSBs are already progressing this work – Cwm Taf Morgannwg PSB are taking a consultancy-led approach, using Shared Prosperity Fund (SPF) funding. Powys PSB have created a dedicated team to progress the work, also using SPF funding, whilst</p>	<p>Gareth Harcombe</p>

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	<p>Gwent PSB and Gwynedd & Anglesey PSB are planning to use Welsh Government's PSB Regional Support Grant to fund the work.</p> <p>In terms of completing a CCRA for Cardiff, the PSB were presented with several options:</p> <ol style="list-style-type: none"> 1. Use the framework developed, recognising that resource, facilitation and leadership support is needed. 2. Undertake a CCRA without the framework and try to utilise existing resources and corporate risk assessments to create our own. 3. Deliver a CCRA over a longer timeframe by building into future work programmes. <p>The following points were raised by PSB Members:</p> <ul style="list-style-type: none"> • Clare Beynon noted that the Vale of Glamorgan PSB also recently discussed undertaking a CCRA. It was suggested that this is something that could be undertaken in collaboration across Cardiff and the Vale. Partners were committed to allocating staffing resource to undertake the assessment, though acknowledged that additional funding is likely needed. • The Chair noted that, at the crux of this work is ensuring that individual response plans are sufficiently robust for more frequent and extreme events. • Paul Orders noted that the Council recognises that it needs to update its assessment of climate risk. Not completing this piece of work has a range of implications, particularly in terms of the robustness of policy frameworks. Paul suggested that the PSB could look at Shared Prosperity Fund (SPF) allocations and whether there is any slippage in the autumn. It could be a suggested as a regional project. <p>Paul emphasised that if this is the route that the PSB wants to take, a Resource Plan would need to be developed, to ensure that the work can be mobilised as quickly as possible, should underspends become available.</p> <ul style="list-style-type: none"> • The Chair noted that, whilst a Cardiff and Vale approach has been suggested, there is a need to consider whether an even wider footprint is needed. The Chair also noted that a lot of work has already been undertaken in this space, and there is a need to ensure that this is not duplicated – for instance, flood risk assessments. 	

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	<ul style="list-style-type: none"> • Louise Bassett highlighted that, in the first instance, it would be useful to liaise with the Vale to understand if they would be content at looking at SPF funding, as well as to understand what resource is already available. • Paul noted that legislative requirements are often out of kilter with the underlying risks that the city is actually facing. This piece of work could lead to significant list of priorities, which would be helpful in understanding where investment should be focused. • Charles Janczewski noted that there is need to look at this from a strategic perspective, rather than how it will work operationally. This is something that needs to be progressed and the Cardiff & Vale University Health Board would be behind it. • Victoria Legrys agreed that the Health Board would be committed to undertaking this work. In terms of practicalities, there is a need to know what will happen and when, to ensure the work is incorporated into the strategies and plans of the Health Board. <p>The PSB agreed to undertake a Climate Change Risk Assessment, utilising the framework already developed as the basis for the work and for the scope and a resource plan to be developed and agreed between partners.</p>	
4.	<p>Shaping Places for Wellbeing in Wales</p> <p>Dr Ciaran Humphreys provided the PSB with a briefing regarding the Shaping Places for Wellbeing in Wales programme.</p> <p>PSB members were made aware that the two-year programme has been developed by Public Health Wales, in partnership with Executive Directors of Public Health across Wales and their teams, after securing funding from the Health Foundation’s Shaping Places grant funding programme.</p> <p>The programme has been developed to support efforts to reduce health inequalities, contribute to the evidence base on the implementation of systems-based approaches, and facilitate sharing of learning across different PSBs in Wales.</p> <p>The programme will focus on three themes with commonality across Well-being Plans: climate and nature emergency, poverty and</p>	

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	<p>inequalities and neighbourhood well-being. For each theme a learning group has been established and participants will be guided through systems thinking tools, methods and ways of working, with the aim of integrating the learning into the work of PSBs and informing the delivery of Wellbeing Plans.</p> <p>A two-day learning event was held in June to introduce participants (initially nominated) to the programme. Workshops will be held later in July to determine a 'system-of-interest' for each learning group – i.e. an area of focus within each learning group theme.</p> <p>It was noted that the programme is currently Health Board-dominated; once each system-of-interest has been determined, it would be useful for the PSB to decide which learning groups it would like to be involved in, and for each PSB organisation to pick a representative to participate in the programme.</p> <p>The following points were raised by PSB members:</p> <ul style="list-style-type: none"> • Gareth Evans questioned who should be involved, as well as the expectations of participants. • Dr Humphreys noted that it would be useful for a range of officers to be involved – from tactical officers (for instance, topic-based leads) to strategic leads with an ability to influence the PSBs ways of working. In terms of expectations, participants will be required to join four learning group events a year (a mix of online and face-to-face); integrated systems thinking tools and methods into their respective PSBs; reflect and share learning; and participate in evaluation. <p>Dr Humphreys further stated that a 'learning agreement' is currently being developed, which will clarify the expectations of participants, as well as the asks of PSBs.</p> <ul style="list-style-type: none"> • Victoria Legrys noted that there is a very clear link between the programme and what was discussed under the Climate Emergency item – particularly in terms of estates infrastructure. • The Chair emphasised the importance of balancing the programme's focus, ensuring that urban issues receive appropriate attention alongside those facing rural areas. • Claire Beynon noted that the programme will need to remain on the radar of the PSB, and it would be useful for programme participants to provide updates at Board meetings. 	

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	<p>The PSB agreed to:</p> <ul style="list-style-type: none"> Support the approach/ principles of the Shaping Places for Wellbeing in Wales Programme and developing systems thinking capability within the PSB. Following confirmation of the system-of-interest for each learning group, determine which learning group it would like to be involved in. <p>Action:</p> <ul style="list-style-type: none"> Following confirmation of the system-of-interest for each learning group and decision as to which learning group the Cardiff PSB will be involved in, each PSB organisation to nominate a representative to participate in the programme. 	ALL
5.	<p>Cardiff PSB Annual Report 2023/24</p> <p>Gareth Newell presented the Cardiff’s PSB’s first Annual Report against its Local Wellbeing Plan 2023-2028.</p> <p>It was noted that, under the Wellbeing of Future Generations Act (Wales) 2015, PSBs are required to report of progress against their Wellbeing Plans in an Annual Report. It is required that PSBs publish their first Annual Report against their 2023-2028 Local Wellbeing Plans by the end of July 2024.</p> <p>The Annual Report 2023/24 has been developed with the leads of partnership boards and groups. It includes a strategic overview, by Well-being Objective, of work which has taken place over the past year and outcome indicator trends, with supporting appendices including a detailed update on each individual priority, as well as a report on the outcome indicators.</p> <p>A revised ‘Consultation Overview Report’ be produced, to summarise the key findings from consultation and engagement exercises undertaken by partners over the course of the past year, is also currently being developed and will be available and circulated to PSB members later in the summer.</p> <p>The PSB agreed to:</p> <ul style="list-style-type: none"> Approve the Annual Report 2023/24, and its supporting appendices, for publication, subject to any comments from PSB members, with comments to be submitted to the PSB Secretariat by Wednesday 17 July 2024. Note that the next iteration of the Consultation Overview Report is currently in development and will be circulated to PSB members later in the summer. 	

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6.	<p data-bbox="212 181 815 215">Community Safety and Safeguarding: Update</p> <p data-bbox="212 259 387 293"><u>Safeguarding</u></p> <p data-bbox="212 338 1094 412">Prior to the meeting, PSB members were provided with a Quarter 1 2024/25 Regional Safeguarding Board update.</p> <p data-bbox="212 456 1142 530">Sian Sanders provided the Board with an overview of current priorities, as well as current reviews.</p> <p data-bbox="212 575 1174 719">It was noted that key point to highlight is that both the Adult Self Neglect Strategy and Child Neglect Strategy have been ratified by the Regional Safeguarding Board; workshops to launch the strategies have been planned.</p> <p data-bbox="212 763 456 797"><u>Community Safety</u></p> <p data-bbox="212 842 608 875"><i>Prison Capacity/ Early Release</i></p> <p data-bbox="212 920 1161 1227">Sian provided the Board with an overview of the Early Prisoner Release Scheme. Following recognition of an immediate and medium-term capacity gap in prisons, the Ministry of Justice Early Release Scheme began last October. The Justice Secretary is expected to announce plans to expand the Scheme imminently, with the preferred emergency measures expected to allow prisoners to be automatically released after serving 40 percent of their sentence, rather than the current 50 percent. Decisions to release will be based on risk assessment.</p> <p data-bbox="212 1272 531 1305"><i>Right Care, Right Person</i></p> <p data-bbox="212 1350 1147 1424">Sian and Chief Superintendent Danny Richards provided the Board with an update regarding the Right Care, Right Person (RCRP) project.</p> <p data-bbox="212 1469 1174 1697">A phased delivery approach continues. It was noted that Phase 1, regarding Concern for Welfare calls, went live on 26 February 2024. It is estimated that 8,423 Concern for Welfare calls were received over the 16 weeks since launch, with a deployment rate of 44% - i.e. 3,706 calls were ultimately attended by the Police. To date, no incident has required intervention from the Independent Office for Police Conduct (IOPC).</p> <p data-bbox="212 1742 1174 1854">Phase 2 – regarding either people who have walked out of a healthcare setting or are absent without leave (AWOL) from health facilities – will go live on 16 September 2024.</p> <p data-bbox="212 1899 1174 2011">As next steps, ahead of the launch of Phase 2, in late July/ early August, a local workshop/ force workshop will be held to work through specific scenarios, identify policies and procedures requiring review, as well as</p>	

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	<p>training requirements, and to agree hand-off arrangements where applicable.</p> <p>Chief Superintendent Richards noted that, at the last meeting of the PSB, it was agreed that an analysis would be undertaken regarding the implications of RCRP on patient outcomes, split by demographic group. Chief Superintendent Richards noted that this is not possible to undertake at this stage and asked that the action be discharged.</p> <p>Claire Beynon noted that whilst the analytics may not be possible, it is important that the impact of RCRP – particularly the differential impact on people already experiencing inequalities – is monitored.</p> <p><i>All Wales School Liaison Programme</i></p> <p>Chief Superintendent Richards provided the PSB with a briefing regarding the All-Wales School Liaison Programme.</p> <p>It was noted that the programme will continue in a modified form in the South Wales Police Force area. South Wales Police will deliver a version of school beat policy, focusing on keeping young people out of the criminal justice system and dealing with offences effectively when they occur in schools.</p> <p><i>Dyfoddol Service Location Change</i></p> <p>Sian made the PSB aware that the Dyfoddol Service needs to relocate, following the end of its lease. The Cardiff Royal Infirmary will be used as a temporary location; however, a longer-term accommodation opportunity is needed. Consideration is being given to a commissioning alliance for substance misuse services.</p> <p>Migration</p> <p>Sian provided the PSB with a briefing regarding asylum policy change. It was noted that:</p> <ul style="list-style-type: none"> • The Rwanda deportation scheme has been discontinued – the intention is to refocus upstream, with an enhanced Border Security Command. • The detail has not yet been confirmed but it is expected that the 102,000 people whose asylum claims were on hold/impermissible will now be processed through the asylum system. • Small boat arrivals were at a record high for the first 6 months of the year- 13,000 so far, projected to be 40,000 by the end of 2024. 	

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	<ul style="list-style-type: none"> To avoid use of hotels, could see a second 'Streamlined Asylum Processing' (SAP) programme later this year. There also remains a 27,000 appeals backlog from 2023-2024 SAP. 	
7.	<p>Cardiff Race Equality Taskforce</p> <p>Gareth Newell provided the PSB with a verbal update regarding the work of the Cardiff Race Equality Taskforce.</p> <p>A Year End (2024/24) Progress Report has been developed to provide an update against each of the Taskforce's recommendations, including the key performance indicators identified by the taskforce.</p> <p>On 11 June 2024, the Cardiff Race Equality Taskforce was reconvened to consider the report and review the progress made. It was ultimately decided that a further meeting of the Taskforce would be convened in July, to conclude the review of progress. Following this meeting, the Taskforce Chair will write to the PSB to summarise the Taskforce's assessment of progress, as well as any further recommendations moving forward.</p> <p>The PSB agreed to:</p> <ul style="list-style-type: none"> Note the content of the progress report. Consider the assessment of the Race Equality Taskforce, including further recommendations, once their review of progress has been concluded. 	
8.	<p>AOB</p> <p><i>Public Services Engagement Partnership</i></p> <p>Gareth Newell briefly outlined the proposal to establish a 'Public Services Engagement Partnership' as a sub-group of the Cardiff and Vale of Glamorgan PSBs, that meets to specifically discuss, plan and share engagement activity across Cardiff and the Vale.</p> <p>It was noted that, should the sub-group be established, terms of reference will be developed. In addition, the sub-group would provide an annual report to both PSBs to highlight its activity, achievements and challenges.</p> <p>PSB members were very supportive of the proposal.</p> <p>The PSB agreed to endorse the development of a partnership approach to public engagement through the development of a 'Public Services Engagement Partnership' sub-group.</p>	

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	Action: <ul style="list-style-type: none"><li data-bbox="215 226 1177 297">• Each PSB organisation to nominate an engagement professional to sit on the Public Services Engagement Partnership.	ALL